

**City of New York**  
**DEPARTMENT OF CONSUMER AND WORKER PROTECTION**  
**Job Vacancy Notice**

<b>Civil Service Title:</b> Agency Attorney	<b>Level:</b> 03
<b>Title Code No:</b> 30087	<b>Salary:</b> \$89,613.00 / \$103,055.00* <i>*Minimum with two years of continuous city service</i>
<b>Office Title:</b> Senior Enforcement Counsel – Workers’ Rights	<b>Work location:</b> 42 Broadway, New York, NY <i>*Job location is on site</i>
<b>Division/Work Unit:</b> Office of Labor Policy and Standards	<b>Number of Positions:</b> 1
<b>Job ID:</b> 636155	<b>Hours/Shift:</b> 9:00 AM - 5:00 PM

**Job Description**

THIS POSITION MAY BE ELIGIBLE FOR REMOTE WORK FOR UP TO 2 DAYS PER WEEK, PURSUANT TO THE REMOTE WORK PILOT PROGRAM.

**To Apply: Email your resume and cover letter to [dcwpjobs@dcwp.nyc.gov](mailto:dcwpjobs@dcwp.nyc.gov) with the Job ID number and Position Name in the subject line.**

The NYC Department of Consumer and Worker Protection (DCWP) protects and enhances the daily economic lives of New Yorkers to create thriving communities. DCWP licenses more than 45,000 businesses in more than 40 industries and enforces key consumer protection, licensing, and workplace laws that apply to countless more. By supporting businesses through equitable enforcement and access to resources and, by helping to resolve complaints, DCWP protects the marketplace from predatory practices and strives to create a culture of compliance. Through its community outreach and the work of its offices of Financial Empowerment and Labor Policy & Standards, DCWP empowers consumers and working families by providing the tools and resources they need to be educated consumers and to achieve financial health and work-life balance. DCWP also conducts research and advocates for public policy that furthers its work to support New York City’s communities. For more information about DCWP and its work, call 311 or visit DCWP at [nyc.gov/dcwp](http://nyc.gov/dcwp) or on its social media sites, Twitter, Facebook, Instagram, and YouTube.

The Office of Labor Policy & Standards (“OLPS”) enforces the City’s worker protection laws, including the [Paid Safe and Sick Leave Law](#), Fair Workweek scheduling laws that protect [fast food](#) and [retail](#) workers, and [Delivery Worker Laws](#) that protect app-based restaurant delivery workers. In OLPS’ large, citywide enforcement actions, teams of attorneys, data scientists, and investigators work together to obtain compensation owed to workers and improve employer compliance. More information about our office is available at [nyc.gov/workers](http://nyc.gov/workers).

DCWP is seeking an attorney with experience in litigation and issues affecting low-wage workers to handle a docket of complex cases and supervise litigation. Responsibilities include:

- Handling a docket of complex cases, including high-impact investigations and litigation;
- Supervising attorneys in litigation before the NYC Office of Administrative Trials and Hearings and state courts and in investigations to develop evidence suited to litigation;
- Making determinations regarding all aspects of the enforcement process, including the resolution of cases, remedies and penalties;
- Contributing to enforcement-related policy development and implementation, in coordination with the OLPS senior management team;
- Recommending changes to laws, rules, and procedures as needed to improve effective enforcement and advising and making recommendations on questions of law, fact, and administrative policy; and

- Handling certain timekeeping and other personnel matters for direct reports.

This position is an exciting opportunity to be involved with a growing office working on the next generation of labor laws. The ideal candidate has significant experience in issues affecting low-wage workers and enjoys collaborating with diverse teams, working with both attorneys and non-attorneys, and tackling unique legal and policy questions creatively.

### **Minimum Qualification Requirements**

1. Admission to the New York State Bar; and either “2” or “3” below.
2. One year of satisfactory United States legal experience subsequent to admission to any state bar; or
3. Six months of satisfactory service as an Agency Attorney Interne (30086).

Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.

In addition to meeting the Minimum Qualification Requirements: To be assigned to AL II, candidates must have one year of experience at Assignment Level I or two years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment. To be assigned to AL III candidates must have two years of experience in Assignment Levels I and/or II or three years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment.

***PLEASE NOTE: New York City residency is not required.***

### **Preferred Skills**

- Five or more years of litigation experience, with at least one year of employment law experience.
- Experience with supervision and management of attorneys and legal support staff.
- Experience with fact investigation, managing discovery, and/or negotiating complex settlements.
- Experience with mediation and other alternative dispute resolution frameworks.
- Strong leadership and organizational skills, including the ability to contribute to strategic project planning and to support high-performing, diverse work teams.
- The ability to effectively manage multiple priorities with competing deadlines.
- Strong communication skills, including experience with public speaking.
- Strong legal research and writing skills and the ability to translate complex technical issues into plain language.
- The capacity to mentor and provide wide-ranging guidance to entry-level attorneys.
- The ability to establish rapport and interact effectively and respectfully with multi-functional teams comprised of attorney and non-attorney staff.
- Excellent verbal, written, interpersonal, analytical, and problem-solving skills.
- Fluency in a language other than English.

### **To Apply**

**For Non-City/External Candidates:** Visit the [External Applicant NYC Careers site](#) and type “Consumer and Worker Protection” on the search line. Then locate the Job ID number.

**For Current City Employees:** Visit [Employee Self Service](#) (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

***A RESUME AND COVER LETTER ARE REQUIRED.  
PLEASE INDICATE IN YOUR COVER LETTER HOW YOU HEARD ABOUT THIS POSITION.  
INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.  
NO PHONE CALLS, FAXES, E-MAILS, OR PERSONAL INQUIRIES PERMITTED.  
NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.***

**\*Appointments are subject to Office of Management and Budget (OMB) approval.**

**\*55-a Candidates:** NYC Department of Consumer and Worker Protection is committed to recruiting and retaining a diverse and culturally responsive workforce. We strongly encourage 55-A candidates to apply to our positions in order to be given the opportunity.

**\*\*The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.**

**\*\*\*LOAN FORGIVENESS:** The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees. Working with DCWP qualifies you as a public service employee and you may be able to take advantage of this program while working full-time and meeting the program's other requirements. Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

We are committed to providing reasonable accommodations that enable people with disabilities to enjoy equal benefits and privileges of employment as are enjoyed by others. If you are contacted to attend an interview for one of our open vacancies and would like to request an accommodation for that date, please send an email to [ReasonableAccommodationRequests@dcwp.nyc.gov](mailto:ReasonableAccommodationRequests@dcwp.nyc.gov).

If interested in being sent our job postings on a monthly basis, please email your resume at [dcwpjobs@dcwp.nyc.gov](mailto:dcwpjobs@dcwp.nyc.gov). Make sure to include your personal contact information and the civil service title you are currently serving and civil service exams you have taken.

### **Additional Information**

In addition, the NYC Department of Consumer and Worker Protection (DCWP) offers competitive salaries and the following benefits:

#### **Paid Time Off and Holidays**

- Paid time off for vacation and personal leave
- Paid time off for sick leave
- A generous holiday package of up to 13 days

#### **Health Benefits**

- Medical insurance plans
- Dental and vision insurance plans
- Employee assistance program

#### **Financial and Savings Benefits**

- 529 college savings plan
- Direct deposit

- Flexible spending account programs
- New York City Municipal Credit Union savings program
- Transit benefit programs
- Loan forgiveness

**Retirement and Pension Plans**

- New York City Employee Retirement System (NYCERS) pension plan
- New York City Deferred Compensation Plan (DCP) 401(k) and 457 plan

**Additional Benefits for Union Members**

- Disability insurance
- Health club reimbursements
- Life insurance
- Supplemental hospital coverage
- Tuition reimbursement

Please note only employees represented by a labor union may qualify for additional benefits provided by the union welfare fund.

**Employee Discounts**

- Apple and Dell products
- Cell phones and plans
- Gym memberships
- Special pricing on event tickets through Barclay Center, Plum Benefits and Working Advantage
- And more!

**Post Date:** 05/15/2024

**Post Until:** 07/31/2024

**JVN:** 636155

**DCWP and the City of New York is an equal employment opportunity employer.**