

MARKS | O'NEILL

O'BRIEN · DOHERTY · KELLY

CAREER OPPORTUNITY

Job Title: Associate Attorney
FLSA Status: Exempt (full-time)
Location: New Jersey Office (Cherry Hill, NJ)

About Marks, O'Neill, O'Brien, Doherty & Kelly, P.C.

Founded in 1986, Marks, O'Neill, O'Brien, Doherty & Kelly, P.C. is experienced in representing the interests of corporations, carriers and individual clients in all significant areas of defense litigation. With offices in Pennsylvania (Philadelphia and Pittsburgh), New Jersey, Delaware, New York (Manhattan and Westchester County) and Maryland, we offer our clients a regional approach to their litigation needs.

Position Overview

We are seeking an Associate to work in our upscale Cherry Hill, New Jersey office. This is a full-time position with a competitive salary and benefits package and growth opportunity. This is a unique opportunity that provides a legal practice where a motivated lawyer is called upon daily to counsel our clients on a variety of legal issues that are as diverse as they are challenging.

General Responsibilities

- Represent clients in all phases of litigation from initiation to expert discovery in matters involving professional malpractice and employment claims.
- Attend court appearances, hearings, depositions and case management conferences.
- Conduct complex legal research and discovery investigations.
- Draft discovery requests and responses, motions, case evaluation summaries, court orders, settlement agreements, affidavits, pleadings, motions, and legal memoranda.
- Review discovery responses, depositions and prepare summaries and litigation update reports.
- Negotiate with opposing counsel to settle claims.
- Communicate closely with clients during the course of litigation to provide legal analysis, status reports and advice.

Qualifications

- Minimum of 1-3 years of NJ litigation experience.
- Must be barred in NJ and admitted to practice in the United States District Court for the District of NJ. Experience handling professional malpractice litigation. Experience in handling coverage matters preferred but not required.
- Appellate practice experience preferred but not required.
- Excellent writing and organizational skills, and comfortable working in a fast paced and demanding environment.
- Proficient in Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Proficient in Lexis software

How to Apply

Please send resumes and cover letters to:
Colleen O'Neill-Green, HR Manager – cgreen@moodklaw.com
Only qualified individuals being considered will be contacted for an interview.

Marks, O'Neill, O'Brien, Doherty & Kelly provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or any other protected characteristic. In addition to federal law requirements, our firm complies with applicable state and local laws governing nondiscrimination in employment in every location where we have offices